



St Michael's CE (VC) Primary School
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4 September 2014

Dear Parents and Carers,

Year 1 and Year 2 Universal Infant Free School Meals

As we start the new school year I am looking to encourage everyone to use our online payments system called 'Wisepay' to pay for all trips, school meals and, where appropriate, clubs. Wisepay has been updated to reflect the changes in class allocation; other than that, all details have remained the same including your username and password. If you have forgotten your password a reminder can be sent to the email address you have provided.

The online menus for the new school year are now live and can be accessed by logging on using your Wisepay login details and selecting the Food and Drink icon. Due to the increase in the number of meals we will be expecting to provide on a daily basis I have ordered enough to cover up to and including the 19th of September. However, meal orders for the week beginning the 22th September need to be completed by 10am on Monday the 15th September; please ensure you have logged on and ordered the meals by this date. Payments can be made using any credit or debit card.

The meals are provided free of charge due to the government led Universal Infant Free School Meal programme – this only applies to your child if they are in Key Stage One. Therefore, if you have a child at the school who is in Years 3, 4, 5 or 6 you will still need to pay for their meals. (You may well get a second letter aimed at these particular children's parents or carers). These meals are at a new price of £2.00 and you can order as few or as many as you wish. I appreciate some parents and carers may need assistance when using Wisepay; if you feel unsure about any aspect, please get in touch with the school office on the contact details above. I am planning to hold training sessions here at the school for those who feel they could benefit from them. Details of these will follow in due course.

Yours faithfully,

Rob Munro
School Business Manager

