

Charging and Remissions Policy

Date agreed by Governors: 10 March 2016

Review date: 29th February 2016

Governor signature: _____

Date of next Review: March 2018

General Introduction:

This policy supports the work of the school in promoting its mission statement, aims and values.

Mission statement:

St Michael's VC School endeavours to provide a happy, safe, caring and stimulating learning environment, based on Christian principles in which all members of the school community are valued as individuals and are encouraged to reach their full potential.

School aims:

At St Michael's we value every member of our school community and our aims are for every child, whatever their background or circumstances, to have the support they need to:

- Develop their understanding of the value of leading a healthy lifestyle
- Work and play in a secure and safe environment in which they are encouraged to develop moral values and mutual respect
- Experience an exciting curriculum which fosters their enthusiasm, develops an enquiring mind and enables every child to achieve his/her full potential
- Access an education for life which promotes British Values that enable all learners to become effective and reliable members of the wider community
- Foster ambition and expectation to carry through to adult life

To achieve these aims all learners, staff, parents and governors will work together to promote our **core values** of peace, courage and respect.



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Policy Aims

This policy aims to set clear guidelines for charging and remission of activities

1 Context

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. There is a charge for individual or group musical instrument tuition.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. When a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent/carer wishes his/her child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents/Carers may ask to know how each trip is funded. The school provides this information on request.

2.3 The following are examples of additional activities organised by the school, for which voluntary contributions from parents are requested. This list is not exhaustive:

- visits to museums
- sporting activities which require transport expenses
- outdoor adventure activities
- visits to the theatre
- musical events
- Visiting theatre companies

3 Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, such as Year 6's visit to Fernycrofts, parents/carers will be required to make a payment to cover the costs of board and lodging, travel, the hire of facilities and costs of expert tuition. Parents of children eligible for pupil premium funding will be eligible for a reduced contribution. The school will endeavour to provide assistance for parents in financial hardship.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 The peripatetic and school music teachers teach individual or small group lessons. We make a charge for these lessons. Parents of children entitled to pupil premium or in financial hardship are not asked to pay the full amount, but are asked to make some contribution towards the cost (usually 50%). We give parents/carers information about additional music tuition at several times during the academic year.



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5 Swimming

The school organises swimming lessons for children during Key Stage 2 to help meet the requirements of the National Curriculum. These take place off site, in a local swimming pool. We make no charge for this activity.

6 Sport

The school offers additional coaching after school in various sports e.g. football, netball, rounders. Some clubs, such as football, require the use of the school's minibus to transport the pupils and a charge may be made to cover the cost of this. A number of other sporting activities are offered on the premises after school by private providers and they make a charge for these.

7 Out of school hours provision

7.1 Breakfast Club: The school runs a breakfast club from 7:30 with last entrants being taken at 8:15. Children are provided with breakfast and are supervised by school staff until the start of the school day. Governors review the charge for this service annually.

7.2 After school activities: The school runs its own after school provision in order to provide parents with childcare facilities. There is a charge for this service which is reviewed annually by governors.

7.3 Holiday provision; the school continues its wraparound provision of childcare in holiday periods, reserving the right to close the provision at its discretion (for purposes such as cleaning and maintenance).

8 School minibus

We may charge children if they are transported in the minibus to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

