

## St Michael's Pre-School Admissions Policy 2017 - 2018

Date agreed by Governors:

Review date:

Governor signature: \_\_\_\_\_

Date of next Review: September 2017

### General Introduction:

This policy supports the work of the pre-school in promoting its mission statement, aims and values.

### Mission statement:

St Michael's Church of England Primary School and pre-school endeavours to provide a happy, safe, caring and stimulating learning environment, based on Christian principles in which all members of the school community are valued as individuals and are encouraged to reach their full potential.

### School aims:

At St Michael's we value every member of our school community and our aims are for every child, whatever their background or circumstances, to have the support they need to:

- Develop their understanding of the value of leading a healthy lifestyle
- Work and play in a secure and safe environment in which they are encouraged to develop moral values and mutual respect
- Experience an exciting curriculum which fosters their enthusiasm, develops an enquiring mind and enables every child to achieve his/her full potential
- Access an education for life which promotes British Values that enable all learners to become effective and reliable members of the wider community
- Foster ambition and expectation to carry through to adult life

To achieve these aims all learners, staff, parents and governors will work together to promote our **core values** of peace, courage and respect.

**Policy's aims and objectives:**

The governing body of St. Michael's Church of England Primary School applies the regulations on admissions fairly and equally to all those who wish to attend this pre-school.

We are an inclusive pre-school that welcomes children from all backgrounds and abilities.

All applications will be treated on merit and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a child is offered a place or not.

A guiding principle of admissions to this school is that a church school should serve its local community, defined in the trust deed of 1878. A list of roads within the school's catchment form part of this document.

**Admissions Criteria**

The admissions criteria are listed below in priority order.

**First priority**

Children who are "Looked After" by the Local Authority.

**Second priority**

Children living in the designated catchment area of St Michael's CE Primary School who will have a brother or sister attending the school at the time of admission.  
(see note A below)

**Third priority**

Children living in the designated catchment area of the school.

**Fourth priority**

Children living outside the designated catchment area of St Michael's CE Primary School who will have a brother or sister attending the school at the time of admission.  
(see note A below)

**Fifth priority**

Children living outside the catchment area of St Michael's CE Primary School who live closest to the school as measured by straight-line distance.

In the event of any of the priorities two to five being over-subscribed, closest distance to the pre-school as measured by a straight-line will be used to determine the order in which places are offered.

**Notes**

- A. *Brothers and sisters are defined as half or full brother or sister, adoptive brother or sister and the children of parents who are married or cohabiting, where the parents and children live together in the same household.*

**How parents can apply for their child to be admitted to our pre-school:**

Admission arrangements are administered by St Michael's Church of England Primary School on behalf of the Governing Body.

Admission arrangements are outlined in St Michael's Pre-school prospectus available to parents/carers on request. They are also available on the School's website.

Making an application does not, in itself, guarantee a place at the pre-school. Application forms can be obtained from the school office or downloaded from the School's website and should be completed by the date stipulated on the form. The school notifies parents about the pre-school place as soon as all the applications have been considered.

A child who is in attendance at St Michael's pre-school does not gain an automatic admission into the Reception year at St Michael's Church of England Primary School. Places in school reception classes are allocated according to a separate application process.

**Looked after children or children who were previously looked after**

This criterion provides a priority for children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to the academy. It can also be used for children who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children Act 2002 or section 12 of the Adoption Act 1976. A 'residence order' is as an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

**Tie-breaker**

If The pre-school is oversubscribed from within any of the above criteria, straight line distance will be used to prioritise applications using the GIS system to calculate distance; applicants living nearer the pre-school have priority.

If distances are equal (for example within a block of flats) lots will be drawn by a person independent of The Governing Body to determine the allocation of a place.

**Multiple births**

Where a twin or child from a multiple birth is admitted to the pre-school under this policy then any further twin or child of the same multiple birth will be admitted, if the parents so wish.

**Parents**

Parents include all those people who have a parental responsibility for a child as set out in the Children Act 1989. Where responsibility for a child is 'shared', the person receiving Child Benefit is deemed to be the parent responsible for completing application forms, and whose address will be used for admissions purposes.

**Admission appeals:**

If we do not offer a child a place at this pre-school, it is because to do so would prejudice the education of other children by over-stretching capacity.

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the Chair of Governors in writing.

**Number of Places:**

The number of places St Michael's Pre-school is set by the Governing Body of St Michael's School in line with EYFS statutory framework.

In the case of over subscription a waiting list is maintained by the school and the admissions criteria dictates priority on this list.

**In Year Admissions:**

The majority of admissions will take place in September. An application for a place can be made at any time during the year and will be considered using the criteria laid down in this policy.

**Review:**

This policy will be reviewed annually with the Admissions committee.

**Roads within the catchment area for St Michael's Church of England Primary School**

Albert Road  
Alum Chine Road  
Alumdale Road  
Alumhurst Road  
Arthur Close

Bath Road  
Beacon Road  
Beaulieu Road  
Benellen Avenue, Gardens and Road  
Bodorgan Road  
Bourne Avenue and Close  
Bournewood Drive  
Bradburne Road  
Braidley Road  
Branksome Dene Road  
Branksome Hill Road (odds 1-37 and evens 2-44 in Bournemouth)  
Branksome Wood Gardens  
Branksome Wood Road (odds 1-65 and evens 2-48a in Bournemouth)  
Burlington Arcade  
Burnaby Road

Cambridge Road  
Cassel Avenue (odds 1-9, evens 2-6 in Bournemouth)  
Cavendish Place and Road  
Central Drive  
Cheyne Gardens  
Chine Crescent  
Chine Crescent Road  
Clarendon Road  
Commercial Road  
Cranborne Road  
Crescent Road  
Crosby Road  
Cumnor Road

Dalkeith Arcade, Lane and Steps  
Dean Park Crescent and Road  
Denewood Road  
Dorset Road  
Drury Road  
Durley Chine Road and Road South  
Durley Gardens, Road and Road South  
Durrant Road

Earle Road  
East Overcliff Drive (7 and Woodbury)  
Eldon Place  
Elgin Road (odds 1-19, evens 2-30)  
Elm Gardens  
Eton Gardens  
Exeter Lane  
Exeter Park Road  
Exeter Road

Fir Vale Road

Gervis Place  
Gervis Road (odds 45+, evens 26+)  
Glenferness Avenue (odds 1-29, evens 2-40)  
Glen Fern Road  
Grosvenor Road  
Groveley Road  
Grove Road (odds 1-27, even 2, Elizabeth Court)

Hahnemann Road  
Heatherbank Road  
Herbert Road  
Hinton Road

Ipswich Road (odds 9-15 and evens 2-14 in Bournemouth)

Kensington Drive  
Kerley Road

Landseer Road  
Lansdowne Crescent (consecutive 1-2)  
Lansdowne Gardens and Lane  
Lansdowne Road (evens)  
Leven Avenue and Close  
Little Forest Road  
Lorne Park Road

Madeira Road  
Mannington Place  
Marlborough Road  
McKinley Road  
Merlewood Close  
Meyrick Park  
Meyrick Road (west side)  
Milburn Close and Road  
Milner Road  
Mountbatten Road (odd 3 and evens 2-6a in Bournemouth)

Nelson Road (odds 1-21a in Bournemouth)  
Netherhall Gardens  
Norwich Avenue, Avenue West and Road

Old Christchurch Lane and Road  
Orchard Street

Parsonage Road  
Pembroke Road  
Pine Tree Glen  
Poole Hill  
Poole Road (odds 1-131 and evens 2-130 in Bournemouth)  
Portarlington Close and Road  
Post Office Road  
Prince of Wales Road  
Princess Road (odds 129-139 in Bournemouth)  
Priory Road  
Purbeck Road

Queen's Gardens and Road

Richmond Gardens and Hill  
Richmond Hill Drive  
R. L. Stevenson Avenue  
Rosemount Road  
Rothesay Road  
Russell-Cotes Road

S<sup>t</sup> Anthony's Road  
S<sup>t</sup> Augustin's Road  
S<sup>t</sup> Ives Gardens  
S<sup>t</sup> Michael's Lane, Place and Road  
S<sup>t</sup> Peter's Road  
S<sup>t</sup> Stephen's Road and Way  
S<sup>t</sup> Valerie Road  
S<sup>t</sup> Winifred's Road  
Sandbourne Road (all except odds 19-29a in Bournemouth)  
Seamoor Lane and Road  
Silchester Close  
Snowdon Road  
Somerville Road  
South View Place  
Stafford Road  
Studland Road  
Suffolk Road and Road South  
Surrey Gardens  
Surrey Road (odds 1-55, evens 2-78 in Bournemouth)  
Surrey Road South

Terrace Road  
The Deans  
The Triangle  
Tregonwell Road  
Trinity Road

Upper Hinton Road  
Upper Norwich Road  
Upper Terrace Road

Verulam Place

Walsford Road  
Warren Road  
Westbourne Arcade and Close  
Westbourne Park Road  
West Cliff Gardens and Road  
Westerham Road  
West Hill Place and Road  
West Overcliff Drive  
Westover Road  
Wharfdale Road  
Wimborne Road (odds 5-41, evens 4-32)  
Wootton Gardens and Mount  
Wychwood Close and Drive

Yelverton Road